

Date Bound/Most Urgent

Reminder-I

From

To Director Higher Education, Haryana, Panchkula.

The Principals,
All Government Colleges of the State of Haryana.

Memo No: DHE-010001/26/2020 Co-(I)(Training Cell)
Dated, Panchkula the 19-6-2023

Subject:- Training Need Analysis (TNA) for all employees in the Department of Higher Education, Haryana.

Kindly refer to this office memo No. DHE-010001/26/2020 Co-(I)(Training Cell) dated 21.04.2023 on the subject cited above.

Vide above referred letter, you were directed to get the information/data filled on MIS portal by all the regular employees (Ministerial Staff) **Group-C** under your control by using the said Online Link within one week in the subject cited matter. But, the information is not filled by all the regular employees (Ministerial Staff) **Group-C** till date.

Hence, you are again directed to get the information/data filled on MIS portal by all the regular employees (Ministerial Staff) **Group-C** under your control by using the said Online Link upto 22.06.2023 and submit a certificate with regard to filling up of information on MIS portal by all the regular employees (Ministerial Staff) **Group-C** under your control by using the said Online Link by you.

It may be treated as most urgent.

Training Co-ordinator-cum-Deputy Director
for Director Higher Education,
Haryana, Panchkula

Endst. No.DHE-010001/26/2020 Co-(I)(Training Cell) Dated, Panchkula, the

A copy of this letter is forwarded to the Project Manager, IT Cell (Local) for information and further necessary action in the matter, please.

Training Co-ordinator-cum-Deputy Director
for Director Higher Education,
Haryana, Panchkula